Learning The Ropes

A Practical Skills & Ethics Workshop
for new admittees & lawyers entering private practice

November 4, 2015
November 5, 2015
November 6, 2015

This seminar qualifies for
15.5 MCLE Credits
(10.5 Practical Skills, 3 Introductory Access to Justice, and 2 Ethics Credits)

Sponsored by the OSB Professional Liability Fund

Oregon Convention Center
Portland, Oregon

REGISTRATION DEADLINE IS
October 29, 2015

No refunds will be issued for cancellations after October 29, 2015.

Space Is Limited – Register Early!

Your $65 fee entitles you to attend the full program.

• November 4, 2015 – 8:30 a.m. - 3:55 p.m.
• November 5, 2015 – 8:30 a.m. - 3:45 p.m.
• November 6, 2015 – 8:30 a.m. - 12:15 p.m.

Lunch will be provided on November 4 and 5, 2015, and is included in the program price.

Attendance at the full program qualifies for 15.5 MCLE Credits (10.5 Practical Skills Credits, 3 Introductory Access to Justice Credits, and 2 Ethics Credits.) You may register for the full program or for any portion. Attendance at the full program will satisfy the MCLE requirements for new admittees' first reporting period.

DIRECTIONS AND PARKING
For driving directions to the Oregon Convention Center, visit www.oregoncc.org or call 503-226-7575.
There is a MAX station at the convention center.
On-site parking is available at the Oregon Convention Center. The maximum daily rate to park is $10.

Learning The Ropes
Professional Liability Fund
PO Box 231600
Tigard, OR 97281
Day 1 – Wednesday, November 4, 2015

Day 1 qualifies for 6 MCLE Credits (4.5 Practical Skills Credits, .5 Ethics Credit and 1 Introductory Access to Justice Credit).

8:00 – 8:30  Registration/Check-In – Oregon Convention Center
777 NE Martin Luther King Jr. Blvd, Portland – 503-235-7575

8:30 – 9:30  Developing a Successful Practice and Avoiding Legal Malpractice/PLF Coverage Overview
Learn how to reduce your risk of being sued.
  Carol J. Bernick, Professional Liability Fund Chief Executive Officer
  Barbara S. Fishleder, Professional Liability Fund Director of Personal and Practice Management Assistance/Oregon Attorney Assistance Program Executive Director

9:30 – 10:00  Developing a Successful Practice and Avoiding Ethics Pitfalls (.5 Ethics Credit)
Sheila M. Blackford, Professional Liability Fund Practice Management Advisor
  Troy Wood, Oregon State Bar Assistant General Counsel and Client Assistance Office Attorney

10:00 – 10:15  Break

10:15 – 11:15  Recognizing and Representing Clients with Mental Health Impairments (1 Introductory Access to Justice Credit)
  Shari R. Gregory, LCSW, JD, Oregon Attorney Assistance Program Assistant Director/Attorney Counselor
  Douglas S. Querin, JD, LPC, CADC I, Oregon Attorney Assistance Program Attorney Counselor
  Bryan R. Welch, JD, CADC candidate, Oregon Attorney Assistance Program Attorney Counselor

11:15 – 12:15  Negotiation Tips, Tricks, Traps, and Tools
Jane E. Clark, Jane Clark Legal PC
  Arthur J. Kohn, PhD, Portland State University Professor of Psychology, AK Learning Productions Chief Executive Officer

12:15 – 1:30  Lunch/Meet the Judges (lunch is included in registration fee)
This luncheon gives you the unique opportunity to meet judges and ask questions.

CHOOSE ONE OF EACH OF THESE CONCURRENT SESSIONS:

1:30 – 2:15  Domestic Relations
  Saville W. Easley
  Gevurtz Menashe

1:30 – 2:15  Criminal Law
  Philip A. Lewis
  Attorney at Law

2:15 – 2:20  Transition

2:15 – 2:20  Transition

2:20 – 3:05  Tort Litigation
  Jane Paulson
  Paulson Coletti Trial Attorneys PC

2:20 – 3:05  Estate Planning and Administration; Guardianships; and Conservatorships
  Melissa F. Busley
  Dunn Carney Allen Higgins & Tongue LLP

3:05 – 3:10  Transition

3:05 – 3:10  Transition

3:10 – 3:55  Civil Motion Practice
  Lindsey H. Hughes
  Peter D. Eidenberg
  Keating Jones Hughes PC

3:10 – 3:55  Commercial Transactions and Real Estate Law
  Kathryn P. Salyer
  Eleanor DuBay
  Tomasi Salyer Baroway
# Learning The Ropes - Day 2

**Day 2 – Thursday, November 5, 2015**

Day 2 qualifies for 5.75 MCLE Credits (3.75 Practical Skills Credits, 1.5 Ethics Credit, and .5 Introductory to Access to Justice Credit)

## 8:00 – 8:30
**Registration/Check-In – Oregon Convention Center**
777 NE Martin Luther King Jr. Blvd, Portland – 503-235-7575

## 8:30 – 10:00
**The Ethics of Practice Management and General Practice Tips (.5 Practical Skills Credit and 1 Ethics Credit)**
Topics include trust accounting, conflicts, protecting client confidentiality, and managing client files.
Beverly Michaelis, Sheila Blackford, Hong Dao and Jennifer Meisberger

*Professional Liability Fund Practice Management Advisors*

## 10:00 – 10:15
**Break**

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**CHOOSE ONE OF TWO TRACKS:**

### Creating a Firm

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<thead>
<tr>
<th>Time</th>
<th>Topic</th>
<th>Speaker(s)</th>
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<tbody>
<tr>
<td>10:15</td>
<td><strong>Setting Up and Running a Law Practice</strong></td>
<td>Beverly Michaelis, <em>Professional Liability Fund Practice Management Advisor</em></td>
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<td>11:15</td>
<td><strong>“If I Only Knew” – Practice Tips and Advice from Practitioners</strong></td>
<td>Colin Andries – criminal defense, landlord tenant</td>
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<td>Amy J. Cross – family law, trusts and estates</td>
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<td>Marc A. Johnston – litigation</td>
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### Joining a Firm

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<tbody>
<tr>
<td>10:15</td>
<td><strong>Tips for Lawyers Joining Firms</strong></td>
<td>Stacy Owen, <em>OSB Assistant General Counsel and Client Assistance Office Attorney</em></td>
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<td>Jennifer Meisberger, <em>Professional Liability Fund Practice Management Advisor</em></td>
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<td>Mike Long, <em>OAAP Attorney Counselor</em></td>
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<td>11:00</td>
<td><strong>Success Tips from Associates and Partners</strong></td>
<td>Jacqueline Alarcon, Associate, <em>Yates Matthews Family Law PC</em></td>
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<td>Traci Ray, Executive Director, <em>Barran Liebman LLP</em></td>
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<td>Duke Tufty, Partner, <em>Wyse Kadish LLP</em></td>
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## 12:15 – 1:30
**Networking Luncheon (lunch is included in registration fee)**
Practitioners and Bar leaders will be joining you for roundtable discussions about practicing in various areas of the law.

## 1:30 – 2:30
**Employment Law and Conscientious Communication (.5 Introductory Access to Justice Credit and .5 Practical Skills Credit)**
Even if you don't advise clients in this area of law, you are an employer or an employee. Employment law is crucial to understanding your rights and responsibilities. It also offers great insight into how to improve communication with your colleagues and clients.
Clarence M. Belnavis, *Fisher & Phillips, LLP*

## 2:30 – 2:45
**Break**

## 2:45 – 3:45
**Dealing With Dangerous Situations (.5 Ethics Credit and .5 Practical Skills Credit)**
Kyra M. Hazilla, JD, MSW, *Oregon Attorney Assistance Program Attorney Counselor*
Amber Hollister, *Oregon State Bar Deputy General Counsel*
Day 3 – Friday, November 6, 2015

Day 3 qualifies for 3.75 MCLE Credits (2.25 Practical Skills Credits and 1.5 Introductory Access to Justice Credits).

8:00 – 8:30 Registration/Check-In – Oregon Convention Center
777 NE Martin Luther King Jr. Blvd, Portland – 503-235-7575

8:30 – 9:30 Courtroom Do’s and Don’ts
Successful courtroom protocol and procedures.
The Honorable Edward J. Jones, Multnomah County Circuit Court Judge
The Honorable Jean Kerr Maurer, Multnomah County Circuit Court Judge

9:30 – 10:00 Alternative Dispute Resolution – Mandated and Voluntary
Court-mandated arbitration/mediation and other alternative dispute resolution options.
Lisa Almasy Miller, Miller Mediation and Arbitration

10:00 – 10:30 Who Ya Gonna Call?
What to do when you’ve made a mistake.
Bruce Lee Schafer, Professional Liability Fund Director of Claims

10:30 – 10:45 Break

10:45 – 12:15 Bridging the Cultural Gap (1.5 Introductory Access to Justice Credits)
Melanie DeLeon-Benham, Court Interpreting Services, Oregon Judicial Department
Hong Dao, Professional Liability Fund Practice Management Advisor
Ruben Medina, Jr., Law Office of Ruben Medina PC
Emery Wang, Emery Wang Attorney

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